

SUGGESTED GUIDELINE FOR MEETINGS DURING A PANDEMIC

1. Sanitizing tables, chairs, key tags, etc.
2. Spacing the chairs for social distancing of six feet from others at the meeting.
3. Putting any fliers or a giving basket in a stationary place.
4. Have a reserved area for people with compromised immune systems.
5. Have a face mask at the door for members who don't have one.
6. Make sure the bathrooms have soap, toilet paper, and paper towels.
7. If anyone had had a fever in the last 14 days, have them consider online meetings instead.
8. Disposal gloves for anyone handling money.
9. Print out the recommendations from the CDC or your local public health department. The guidelines can be communicated to facilities and anyone sending guests prior to your first meeting.
10. Have members read the steps and traditions from their phone.
11. Meetings are limited to groups of 20 or fewer under some state guidelines. (Groups should not meet in excess of 20)